



Library Orientation and E-Resources Tutorial





General Guidelines

1. Fill-out the **Library User Education Request Form** at **bit.ly/USTLib_UserEducationRequest** to avail of this service.
2. Requests must be made at least **one week before** the intended date of the schedule.
3. The schedule must be from **9:00 am to 4 :00 pm, Monday to Friday.**
4. Please notify the Library of any changes at least **three days before** the set schedule. Likewise, the Library will inform the requester if cancellation or rescheduling will be made due to unforeseen circumstances.